



# *Job***ZONE***d'emploi*

Your employment resource centre.

Votre centre de ressources d'emploi.

## SECOND CAREER OVERVIEW

**EMPLOYMENT  
ONTARIO**

Your job is out there. We'll help you find it.

## **Who are we?**

Job Zone d'emploi provides free employment services including access to:

- Experienced Employment Consultants
- Information on the local labour market
- Career planning and job search strategies
- Education and training opportunities
- A resource room with access to computers, photocopiers, printers, and fax machines
- Valuable employment workshops and much more!



We can help in a number of ways including:

- An assessment of your skills and experience
- Information about different careers and occupations
- Local labour market, employment and training opportunities,
- Information about all Employment Ontario programs and services, including Second Career
- Advice about and referral information to other community services and support
- You can learn about developing effective job search strategies including résumé preparation
- You may be eligible for job matching and placement assistance



Employment Ontario helps Ontarians find work. We provide personalized advice and services to help people assess their skills and experience, find work and start on the path to skills training. We also help employers hire people with the skills they need.



# ***Second Career Application***



There are three stages of assessment to determine participation in the Second Career program:

1. Eligibility Criteria
2. Suitability Criteria
3. Financial Need



***Your Second Career Starts Here.***

**Laid off?** We can help you take the first step towards a new career. Second Career is an Ontario government program that can help train you for a new job. Second Career provides financial support to help laid-off Ontarians participate in training for a new career. An Employment Consultant can help you take the first step.



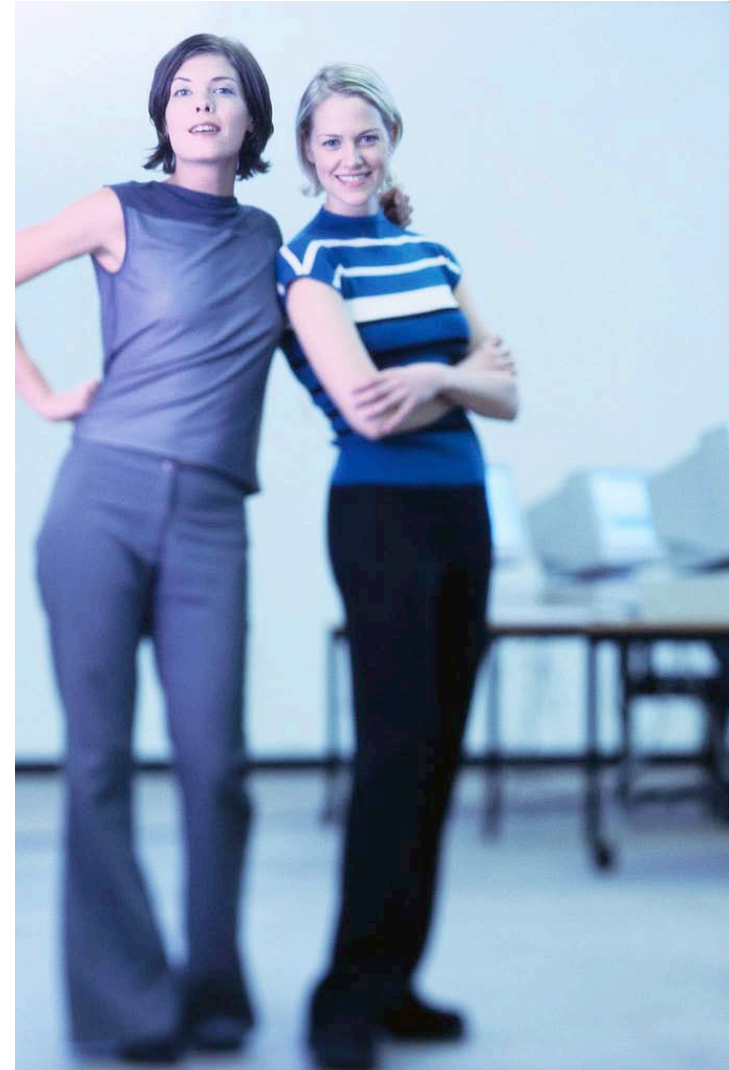
## *Who Can Apply?*



If you were laid off since January 1, 2005, you may be eligible to apply for Second Career.

Laid off workers include those individuals who have taken an interim job to make ends meet.

The definition of an “interim job” is a entry level job making less than \$423/week.

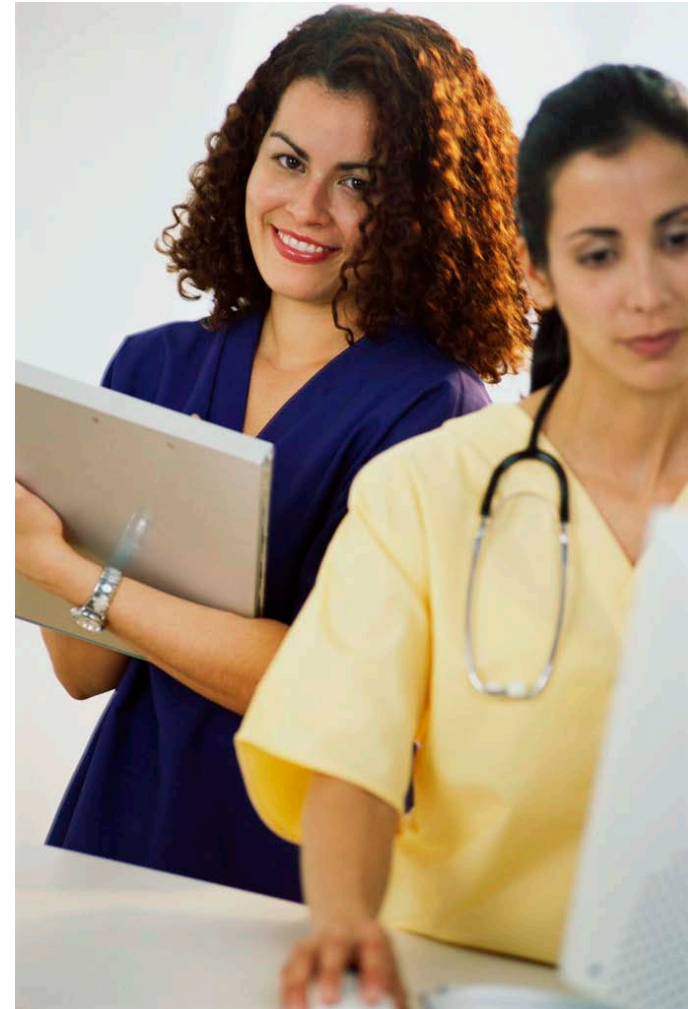


## ***Eligibility Requirements Continued***

Full time students and new graduates are not eligible for Second Career

Second Career training must lead to a certificate or diploma from a private or community college

\*\*\* Please note University training is not funded



***The next steps...***

- Meet with an Employment Consultant and work on your Second Career application
- Complete your application
- Submit your application to the MTCU for approval
- If approved - begin training for your new career!



## *What kind of support is available?*



Second Career provides up to \$28,000 to support tuition, travel, books and other training-related costs. Additional funds may be available to people with disabilities, and for people who need help to pay for academic upgrading, the cost of living away from home and child care.



## *Suitability Requirements*



The Employment Consultant will ask you about:

- Your work history
- Your education and training
- Your job search
- Educational background



What next?



If you have been laid-off and think Second Career might be the right path for you please see an Employment Consultant for more information.

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